

CAXTON PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held in the Village Hall
on Thursday 8 November 2012 at 8.00 pm**

Present: Councillors: K Howard (Chairman), R Millard, K Human, and M Harrison.

In attendance: County Councillor Lister Wilson and Mrs K Baptie (Minutes Secretary, LGS Services)

1. Apologies for absence and declarations of interest

Apologies were received from Cllrs Agg and Blair (out of parish), Cllr Steel (unwell) and from District Councillors Loynes and Elcox.

1.1 To receive declarations of interests from councillors on items on the agenda
None.

1.2 To receive written requests for dispensations for disclosable pecuniary interests
None.

1.3 To grant any requests for dispensation as appropriate
None.

Comments & observations from members of the public and reports from District & County Councillors

Cllr Wilson reported on:

- Housing
- Roadworks and utility companies
- Schools and catchment areas with regard to Cambourne schools

Cllr Harrison raised her concerns that work on the new secondary school in Cambourne is late in starting.

2. To approve the minutes of the previous meeting on 13 September 2012

The minutes of 13 September 2012 were approved ^(Prop MH, 2nd RM) as a true record and signed by the Chairman.

3. Matters arising from the last meeting

3.0.1 The Clerk's report on matters arising and background information to items on this agenda was noted.

3.1 (3.2) New Play equipment

Cllr Human reported that she had been successful in her grant application for £5,000 from SCDC for new play equipment and she intends to apply for a further £4,000 from Awards for All.

3.2 (3.3) Emergency Planning for completion

It was noted that Mr & Mrs Millard had offered 2 4x4 vehicles in the event of an emergency. A telephoning tree was discussed which could include Parish Council members. So far no medical people have come forward to offer help. It was felt that the plan was very detailed for a village the size of Caxton and it was delegated to Cllr Howard to complete the draft as much as he could.

3.3 Caxton Village Hall – to consider quotations if received and the next steps

No quotes had been received in time for the meeting and it was therefore agreed that the Parish Council could not move on to discuss the next steps until it has these.

3.4 (3.0.3) Eltisley Lane responsibilities

Cllr Millard advised that the hedging is all the responsibility of Manor Farm.

- 3.5 (3.9) Request for a 7.5 tonne limit through the village – reply from CCC
The response from CCC that the abnormal load route designation could not be altered due to the physical height restriction of the bridge on the bypass, was noted.
- 3.6 (3.7 of 12.7.12) Community oil buying schemes expression of interest from a resident
It was agreed to respond to the resident that Parish Council will not be pursuing the matter as they were the only resident that had registered an interest in the scheme.
- 3.7 To set up a Standards Committee
It was agreed that Cllrs Human, Harrison and Millard would form the Standards Committee.
- 3.8 Dog Fouling sign
The sign was given to Cllr Human who will put it up when she has heard back from Dennis Vacher re the position.
- 4. Local matters and members items**
- 4.1 Broadband update
It was noted that the Exchange had been updated, but not all green cabinets have been updated. It is thought that faster broadband may not be available until December.
- 5. Planning and Tree Works**
- 5.1 Applications received since the last meeting
- 5.1.1 S/220812/FL – 13 Ermine Street – application for a new permission to replace an extant permission
It was unanimously agreed ^(Prop RH, 2nd MH) to recommend approval.
- 5.1.2 S/2284/12/RM – Land at Caxton Gibbet – Submission of reserved matters in respect of appearance and landscaping for the erection of restaurant/takeaway buildings
It was agreed to recommend approval ^(Prop KH, 2nd RM, 3 in favor, 1 against)
- 5.2 SCDC notifications to note
- 5.2.1 S/1772/12/FL – New bungalow, Swansley Wood – Extensions. Permission granted.
- 5.2.2 S/0060/12 – Land at Caxton Gibbet – Erection of restaurant/takeaway. Permission granted.
- 5.2.3 S/1723/12 – Land at Caxton Gibbet – outline application for restaurant/takeaway. Permission granted.
- 5.3 Tree works
None.
- 6. Finance and procedure**
- 6.1 To receive the financial report and approve the payment of bills
The financial report was received and considered. The invoices were checked, at the end of the meeting, before the cheques were signed. The payments as listed in the report plus Greenhams £15.67 (no dog fouling sign & ties) were approved for payment ^(Prop RH, 2nd KHu)
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|------------------------------------|---------|
| Caxton Village Hall (Meeting room) | £72.00 |
| Buchans (Grass cutting) | £344.40 |
| LGS Services (Admin support) | £408.24 |
| B Steward (Salary) | £21.46 |
| LG Stoehr (Salary) | £194.96 |
- 6.2 To consider any quotes for urgent works required because of risk
It was agreed that the shrubbery, mainly Hawthorns on 3 sides of the open space on Gransden Rd, should be cut back to 1/3 of its size, and to ask the contractor to carry out this work. The Parish Council would like this to be added to the contract. There

has also been a second report of fencing knocked down by the contractor. The Parish Council will advise Buchans of this 2nd incident and ask them to be more careful in future.

7. To consider matters arising out of correspondence received including

7.1 CCC – Consultation on Cambridgeshire’s Flood Risk Management Strategy

It was agreed to go ahead with the recommendation from the Clerk to send CCC a copy of the report carried out in 2004 which should cover all the information they require.

7.2 CCC – Local Minor Highway Improvements 2013/14

Members were asked to consider whether they felt anything needs doing in the village. Pinch points in the road were discussed with the possibility of removable bollards in the event of an abnormal wide load. Cllr Howard will make some enquiries to see if this is feasible.

7.3 CCC – Winter Volunteer Training

This information was not included with the meeting papers and is therefore to be circulated to members.

7.4 CCC – Minerals and Waste Planning

Noted.

7.5 CCC – Bus Services consultation

It was agreed to ask the Clerk to arrange for Cllr Howard to receive the surveys and members will deliver them to residents. Cllr Human advised that she thought there was a meeting held in Gamlingay the previous evening and asked whether the Clerk would be able to find out what was discussed.

8. Closure of meeting

There was no further business and the meeting closed at 9.38 pm.

SignedChairmandate.
